

**GURU ANGAD DEV VETERINARY AND ANIMAL SCIENCES UNIVERSITY**

**Accounts Officer, Purchase Cell, Office of Comptroller**

**Ferozepur Road, Ludhiana- 141004 – Punjab (India)**

**Email : [officepurchasecell@gmail.com](mailto:officepurchasecell@gmail.com)**

**Website: [www.gadvasu.in](http://www.gadvasu.in)**

**Phone 0161-2553353**

**Purchase Quotation Notice**



**Guru Angad Dev  
Veterinary and Animal Sciences University, Ludhiana**

**Purchase Quotation Notice**

**No.:PC/2018-19/ 3458 Dated: 23-3-19**

Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana are invited Quotations in **two different sealed envelopes (one technical and other financial)** under two bid systems from eligible and qualified bidders (Manufacturer/Sole Selling Agent/Distributor/Authorized Dealer) for the supply of the **Godrej Make Lab Modules - 6 Nos. and Storage units (wall mounted) - 49 Nos.** as per the required specification with full terms & conditions. **The quotation must reach on or before 27-03-2018 up to 12.00 pm. on the following address:**

*Accounts Officer,  
Purchase Cell O/o Comptroller, Admin Block,  
Guru Angad Dev Veterinary & Animal Sciences University,  
Ferozepur Road, Ludhiana-141004 Punjab, India.*

**For details logon to [http://gadvasu.in/tender\\_notice](http://gadvasu.in/tender_notice)**

**Note:-** Any further corrigendum(s) to the tender notice shall be published on the above website only.

  
**Comptroller**

<b><u>CRITICAL DATE SHEET</u></b>	
Purchase Quotation Reference No.	PC/2018-19/3458
Last Date & time for submission of Quotation	27-03-2019 Upto 12.00 pm
Date & time for opening of technical Quotation	27-03-2019 at 2.30 pm
Address for Communication	Accounts Officer, Purchase Cell O/o Comptroller, Guru Angad Dev Veterinary and Animal Sciences University, Ferozepur Road, Ludhiana- 141004 (PB)
Contact person for required item related enquiry	Dr Niraj k Singh, M-99887-60227

Guru Angad Dev Veterinary and Animal Sciences University, Ludhiana are invited Quotations in **two different sealed envelopes (one technical and other financial)** under two bid systems from eligible and qualified bidders (Manufacturer/Sole Selling Agent/Distributor/ Authorized Dealer) for the supply of the following goods, as per the required specification with full terms & conditions.

### **Details of required item(s)**

<b>Sr. No.</b>	<b>Name of required item(s)</b>	<b>Quantity</b>	<b>Name of indenting department/ place of delivery /installation of item(s) and The quotations may be sent in the name of</b>
1	<b>Godrej Make Lab Modules and Storage units (wall mounted)</b> Complete as per required specifications with accessories (If any)	Lab Modules- 6 Nos. and Storage units (wall mounted)-49 Nos.	Professor-cum-Head, Department of Teaching Veterinary Clinical Complex, College of Veterinary Science, Guru Angad Dev Veterinary & Animal Sciences University, Ludhiana-141004 (Punjab)

The quotations must be sent in two different sealed envelopes as per detail given below:-

<b>Title of Envelope</b>	<b>Contents of Envelope</b>
<b>Envelope No. 1 "Technical Bid" For Godrej Make Lab Modules and Storage units</b>	Details about the technical specification, Model of equipment, manufacturer, printed Catalogue/literature, compliance statement as per specifications, terms of delivery, installation, guaranty/warranty, valid authorization certificate, Details about installations of equipment with complete address along mobile numbers of users, AMC period along with AMC charges if any, etc.
<b>Envelope No. 2 "Financial Bid" for Godrej Make Lab Modules and Storage units</b>	Details about Price along with all charges including all taxes. <b>Note:</b> Financial bid should be in F.O.R. Destination basis and should include all types of charges including GST, insurance, custom duty against CDEC, clearance and transport charges etc. Supplier will be responsible for clearing the consignment from the custom department and deliver the same to the university, if applicable. <b>NOTE: The University is entitled for Discounted GST @ 5% on items which are</b>

covered under Notification No 47/2017- Integrated Tax (Rate) Dt 14<sup>th</sup> Nov, 2017, Notification No. 45/2017-Central Tax (Rate) Dt 14<sup>th</sup> Nov, 2017 and Amendment no. 10/2018- Integrated Tax (Rate) Dt 25<sup>th</sup> Jan, 2018 and University shall provide Declaration for GST Benefit. Therefore all charges including GST according to above circulars and any other levies payable by University should be clearly indicated otherwise it would be presumed that the rates quoted are inclusive of all these charges and will not be paid.

### Detailed specifications of the required item(s):-

Department of Teaching Veterinary Clinical Complex  
Guru Angad Dev Veterinary & Animal Sciences University, Ludhiana



**Subject: Technical specifications and bidding documents for Lab Modules and Storage units (wall mounted)**

Lab Modules (6 units): (Godrej make) Singh

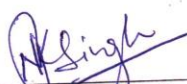
12'X5' (3600 X 1500 mm) with reagent racks and granite top


(Main table-1500W-750D-9H, Add on table 600W-750D-9H, under bench cabinet (450W-450D-674H 1 Shutter 1 Drawer, Main reagent shelf 1200mm + 3 modules both sides; Leg space with rear pannel and key board trays 6 unit; Black Granite (Sq.mt.) 15(±2) mm thk, 16A, 1 way Switch (12), 6/16A, 6 pin shutter Socket (12)


Storage Unit; wall mounted (49 units): (Godrej make) Singh


600mm W, 320mm D, 674mm H with two shutters


The quotation should include fright and installation charges.

  
Dr. Niraj K Singh, Assistant Professor  
School of Animal Biotechnology  
(Indenter)

  
Dr. Navdeep Singh (Professor)  
Deptt. of Teaching Veterinary Clinical Complex  
(Representative of HOD)

  
Dr. Randhir Singh (Assistant Professor)  
Deptt. of Teaching Veterinary Clinical Complex  
(Representative of Dean, COVS)

  
Sh. Kulwant Singh (Superintendent O/o COVS)  
(Representative of Comptroller)

  
Sh. Gurpreet Singh Pawar (Store-Keeper)  
Deptt. of Teaching Veterinary Clinical Complex

**The Technical Quotations/Bids should contained detail information on the following: -**

- Full Name of the Bidder Firm along with address.
- Bankers Name & Address.
- GST No. - PAN/TAN No.
- Whether Manufacturer/Sole Selling Agent/Distributor/Authorized Dealer.
- Experience in line.
- Capability/Capacity to service the requirement.
- Validity of Offer.
- List of Clients.
- Lead time/Delivery Period.
- Payment condition.
- Warranty/Guarantee.
- Quality Assurance/Monitoring system followed. Certificates where needed should be attached duly attested.

**The firms are also required to send copies of the following documents with Technical Bid:-**

- a) Full details of Item(s), sub systems and additional items/accessories to be quoted (i.e. Full name, Model number, Name of Accessories, Manufacture Details, Literatures/brochures/write-ups, Guaranty/Warranty, AMC details etc.) as mentioned in the technical bid.
- b) Brochure/leaflets/catalogues for equipments should be submitted in the technical bid.
- c) All document(s) mentioned in the above detailed specification of the required items (if any).
- d) Copy of the Authorization dealer/distributor/stockiest certificate issued by Manufacturer.
- e) In case of imported equipment, copy of Manufacturers Authorization Certificate issued by Principal Manufacturer duly verified by the Indian Agent.
- f) Quotation Notice Acceptance letter (Annexure-I).
- g) Undertaking as per (Annexure – II).
- h) Bank details (Annexure-III).
- i) Copy of firm's Registration, PAN Card, GSTIN.
- j) Copy of Income Tax Statement for the last year.

**Note: 1. At the time of Technical Evaluation of Technical Quotations/Bids, the sub purchase committee may ask all/any bidder(s) to submit the hard copy of any document or any additional documents (If required) for verification of bids.**

**2. Financial Quotations/Bids will be opened only of those tenderers, who qualify and are found suitable during the processing of Evaluation of Technical Bids.**

**3. Financial Quotations/Bids will be opened immediately after receiving Technical Evaluation report from the concerned sub purchase committee.**

## **General Terms & Conditions / Instructions for bidders:-**

1. The quotation must contain **GST Number/Licence Number**.
2. Quotations/Bids shall be accepted only from Manufacturer/Sole Selling Agent/Distributor/Authorized Dealer.
3. It is mandatory to sent quotations in two different sealed envelopes mention "Technical Bid" on one envelopes and "Financial Bid" on other along with name of items to be supplied, otherwise quotation will be rejected straightway.
4. The quoted equipment shall be in compliance with the required specifications mentioned in Quotation notice and shall be of the latest technology, best quality and high standards. Any optional accessories/ tooling, besides the standard equipment recommended for the better performance of the equipment, if offered, be provided with their full technical details including their use and advantage in a separate sheet with the tender documents. No extra payment shall be paid on account of any discrepancy in nomenclature of items.
5. The item should be delivered F.O.R. at GADVASU/Research Stations/KVKs/Colleges etc. as mentioned in Quotation Notice document and the supplier shall be responsible for any damage during the transit of goods. The FOR price should be inclusive of all incidental charges i.e. freight, forwarding, insurance, etc.
6. The clearing charges from custom house will be borne by the Indian Agent of supplier.
7. All miscellaneous charges on foreign transactions make Form 15A and its subsequent charges on verification by Chartered Accountant would be borne by the bidder.
8. The documents will be provided to the Indian Agent on request by GADVASU.
9. Tenderer shall take into account all costs including installation, commissioning, cartage, etc. for giving delivery of material at site before quoting the rates. In this regard no claim for any extra payment for any reason shall be entertained.
10. Our Institute is registered with DSIR and are exempted from Excise Duty & Custom Duty. Hence, CDEC/DSIR will be provided to the firm, if demanded. Rates should be quoted accordingly.
11. **The University is entitled for Discounted GST @ 5% on items which are covered under Notification No 47/2017- Integrated Tax (Rate) Dt 14<sup>th</sup> Nov, 2017, Notification No. 45/2017-Central Tax (Rate) Dt 14<sup>th</sup> Nov, 2017 and Amendment no. 10/2018- Integrated Tax (Rate) Dt 25<sup>th</sup> Jan, 2018 and University shall provide Declaration for GST Benefit.** Therefore all charges including GST according to above circulars and any other levies payable by University should be clearly indicated otherwise it would be presumed that the rates quoted are inclusive of all these charges and will not be paid.
12. The quantity can be increased/decreased as per the actual requirement.
13. Incomplete bids, without brand name or received after due date/time shall be rejected forthwith.
14. University does not take any responsibility for any postal delay in delivery by Registered/Speed Post/courier or lost in transit of the quotation.
15. In case a holiday is declared on the last date for submission of quotations, the next working day will be the last day to submit the quotation.
16. Conditional and unsigned quotation will not be accepted.
17. Delivery period of the items must also be intimated clearly in the quotations, no further correspondence in this regard will be communicated by the university.
18. The quotation shall not contain corrections, erasers and overwriting, it will result in rejection of quotation straightway.
19. The supplier should give an undertaking that they will be responsible to carry out the preventive maintenance and to repair the equipment during guarantee and post guarantee period.
20. Full details of after sale service offered during the post guarantee period should be furnished along with bid specified.
21. Information of actual users of the equipment in India supported with evidences and performances should be furnished along with bid.
22. If required the working of the equipment must be demonstrated in any place to be specified by the supplier.
23. The supplier shall train to the satisfaction of the purchaser one or two technicians at site/factory for operating, servicing and undertaking minor repairs without extra cost.
24. The bidder is required to furnish the non-blacklisting certificate as per Annexure – III.

25. While submitting the bid, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the bid is liable to be rejected. If any bid stipulate any condition of his own, such conditional bid is liable to be rejected.
26. GADVASU reserves the right to accept/reject any or all the bids in part/full without assigning any reason thereof.
27. All disputes shall be subject to Ludhiana jurisdiction only.

Sd/-  
Accounts Officer,  
Purchase Cell, O/o Comptroller

## QUOTATION NOTICE ACCEPTANCE LETTER

(To be given on firm letter head)

Date:

To,

Assistant Accounts Officer,  
Purchase Cell O/o Comptroller  
Guru Angad Dev Veterinary and Animal Sciences University  
Ludhiana

Sub: Acceptance of Terms and Conditions of quotation notice.

Quotation notice Reference No:

Name of the tender/work:-

Sir,

1. I/we hereby certify that I/we have read the entire terms and conditions of the quotation notice documents from Page **First** to **Last** (including all documents like Annexure(s), schedules(s), etc.,) of **DETAILED NOTICE INVITING e-TENDER** which form part of the contract agreement and I/we shall hereby abide the terms/conditions/clauses contained therein.
2. The corrigendum(s) issued from time to time by your department/organization has also been taken into consideration, while submitting this acceptance letter.
3. I/we hereby unconditionally accept the quotation notice terms and conditions of above mentioned quotation notice document (s)/corrigendum(s) in its totality /entirety.
4. I/we certify that all information furnished by our Firm is true and correct and in the event the information is found to be incorrect/untrue, then your department/organization shall without giving any notice or reason thereof or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully

Date:

Place:

**Signature of the Bidder  
with Official Seal**

Name -----

Designation-----

## **Under Taking**

(To be given on firm letter head)

Date:

To,

Assistant Accounts Officer,  
Purchase Cell O/o Comptroller  
Guru Angad Dev Veterinary and Animal Sciences University  
Ludhiana

Quotation notice Reference No:

Name of the tender/work:-

Sir,

1. I/we certify that the items/products quoted by our firm comply all required Technical Specifications as mentioned in the DNIT (Detailed Notice Inviting Tender) under 'Detailed Specifications of the required items'.
2. I/we hereby certify that all miscellaneous charges on foreign transactions, make Form 15A and its subsequent charges on verification by Chartered Accountant would be borne by our firm /dealer/distributor.
3. I/we hereby certify that our company/Firm and Manufacturer/Principal Firm have not been **blacklisted/debarred** by any Govt. Department/Public Sector Undertaking/ Research Institution/Statutory body/University in India during the last **Five** years.
4. I/we certify that all information furnished by our Firm is true and correct and in the event the information is found to be incorrect/untrue, then your department/organization shall without giving any notice or reason thereof or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully

Date:

Place:

**Signature of the Bidder  
with Official Seal**

Name -----

Designation-----



(To be given on firm letter head)

**MANDATE FORM FOR BANKING DETAILS**

Date:

Name of the Firm:

Registered /Postal Address:

- 1 Permanent Account Number (PAN) No.
- 2 Service Tax Registration No., if applicable
- 3 Bank details:

a. Bank Name	
b. Branch Address	
c. Account No.	
d. Type of Account (Current/Savings)	
e. MICR No	
f. RTGS/NEFT Code	

Date:

Place:

**Signature of the Bidder  
with Official Seal**

Name -----

Designation-----